



GORDON OLIVER
CHAIRMAN

STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED

TOWN OF ELLINGTON

Parks and Recreation Commission

55 MAIN STREET – PO BOX 187
ELLINGTON, CONNECTICUT 06029-0187

THOMAS BOSCARINO
CYNTHIA COSTANZO
KEVIN HAYES
ROBERT LAREW
SHERRY KRAUS
SHAY DRAKE
CHRISTOPHER WEITZ
JENNIFER MULLIN

Parks and Recreation Commission
Minutes of Meeting: September 11, 2019
7:00 PM at 31 Arbor Way

MEMBERS PRESENT: Shay Drake, Jennifer Mullin, Christopher Weitz, Thomas Boscarino, Cynthia Costanzo
(arrived 7:45PM)

OTHERS PRESENT: Dustin Huguenin, Director of Recreation; Mary Bartley, Assistant Director of Recreation, Kristen Harp, Recording Secretary

Quorum Established at 7:45PM

AGENDA:

- I. **CALL TO ORDER:** Thomas Boscarino called the meeting to order at 7:23PM.
- II. **CORRESPONDENCE:** None
- III. **APPROVAL OF MINUTES:** August 14, 2019 regular meeting

MOVED (DRAKE) SECONDED (WEITZ) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE AUGUST 14, 2019 REGULAR MEETING AT 7:49PM.

IV. **PUBLIC FORUM:** None

V. **CHAIRMAN'S REPORT:** None

VI. RECREATION DEPARTMENT REPORT:

- A. **CIRMA risk prevention training:** Town of Ellington is offering the CIRMA risk prevention training to commission members. The training is not required but it offered to all Town of Ellington commission members.
- B. **Review of Fall programs:** Fall programs have begun. They have started laying the lines down for pickleball in the Windermere School. Beach chairs have come in and will be ready for next season.
- C. **Department staff update:** Kristen Harp is no longer with the Recreation Department and has been promoted to Assistant Youth Services Director. The position has been posted internally until Tuesday, September 17, 2019. Kristen Breen is assisting in the interim.
- D. **Giroux scoreboard installation:** The frame for the scoreboard is up and ready for the full installation.

- E. **Special events schedule:** Giroux tournament dates will be changed. The Recreation Department is working with Kevin Hayes to review the format and timing of the program. The Knights of Columbus is working with the Recreation Department to do a soccer shoot out at the Ellington Middle School on Saturday, October 5, 2019.
- F. **Fall soccer:** Travel /recreation/instructional team alignments: There are approximately 500 soccer players for the fall soccer program.
- G. **Attendance policy reporting:** Dustin is working on updating the reporting process for the attendance policy. Kristen Breen came up with a three question google form. She uploaded the rosters for each coach and sent out the google form which can be exported into Excel for data assessment.
- H. **Eagle Scout project (Batz Property/complex), and Sandy Beach:** There are currently Eagle Scout projects in progress at Batz Property and Sandy Beach. More information will be provided as they are completed.
- I. **Trails Committee update:** There was an incident during a nighttime trails event that resulted in an injury. The Ellington Public Works Department responded quickly to fix the problems.

VII. COMMITTEE REPORTS:

- A. **Finance: Budget review:** The commission reviewed who was on the Finance subcommittee.
- B. **Maintenance: Field usage:** The lifeguard chairs and buoys are in and will be ready for the 2020 season. The Department of Public Works will work with the Recreation Department to assemble and store the chairs. Tom Boscarino asked if there was an update on the Green Road project and the potential of new field space, no one was aware of any dates regarding the project completion. Shay Drake asked if there was a plan for the practices on Pinney Fields and if we start getting rain if the Recreation Department will be adjusting the practice schedule to prevent damage. Dustin has been watching the field conditions and making sure that Pinney Fields would not be overused.

VIII. OLD BUSINESS:

- A. **Discuss: Disc Golf course:** Dustin and Sherry walked the Stein property again. The parking will be the biggest issue and Public Works is looking at that. Dustin is hesitant on moving forward until there is a plan for the parking. Stein is workable for a disc golf course but only if there is parking.
- B. **Discuss: Donated lights:** Christopher Weitz discussed the update on the lights. The Board of Education plans to assist with the additional lights needed for the fall of 2020. Planning and Zoning approved the project and we are waiting for installation. Once installed a review of the lighting will be done again to see if additional lights will be needed.
- C. **Tedford tribute ad hoc committee:** Tom Boscarino updated the commission on the ad hoc committee. Their next scheduled meeting is for tomorrow night, Thursday, September 12, 2019. Tom expects to see the proof of the signage for the park. He also let the commission know that Mike Regan, passed away and in the obituary asked for contributions be made to the Robert Tedford Memorial Fund. Sherry attended the Special Meeting of the Facilities and Operation Board of Education Meeting for three wall markers at Windermere, Ellington Middle School, and Ellington High School in memory of Bob. It was favorably received however the Ellington Board of Education has a policy that no memorials can be placed until at least a year after death. It is set to be on the agenda for their November or December meeting. After the interior school facilities are taken care of the committee will move to the outdoor town facilities. October 26, 2019 will be the race and the ceremonies. The ad hoc committee will be working on finalizing more of the event details at their meeting tomorrow.

IX. NEW BUSINESS: None

X. ADJOURN

MOVED (DRAKE) SECONDED (COSTANZO) AND PASSED UNANIMOUSLY TO ADJOURN AT 8:40PM.

Submitted by:

X KHarp

Kristen Harp